



Provider Communication

Subject: Register for January Training - WebEx	Priority: High
Date: December 18, 2009	Message ID: ACSBNR12182009_1

Dear Providers,

We've added January WebEx Training courses to the GHP Web Portal. Currently, you can register for the following training courses:

Training Course	Date	Time	Instructor
Web Portal for CMS 1500 Crossover	1/5/2010	10:00am	GHP Training
Crossover UB04 Web Portal Claims	1/5/2010	10:30am	GHP Training
Hospice	1/7/2010	10:00am	GHP Training
Web Portal for COB CMS 1500 Claims Submission	1/7/2010	10:30am	GHP Training
WINASAP – Overview	1/12/2010	10:00am	GHP Training
Web Portal for CMS 1500 Crossover	1/12/2010	10:30am	GHP Training
Web Portal for CMS 1500	1/14/2010	10:30am	GHP Training
UB04 Web Portal Claims Submission	1/19/2010	10:00am	GHP Training
Web Portal for CMS 1500	1/19/2010	10:30am	GHP Training
WINASAP – Database	1/21/2010	10:00am	GHP Training
Crossover UB04 Web Portal Claims	1/21/2010	10:30am	GHP Training
Web Portal for COB CMS 1500 Claims Submission	1/26/2010	10:00am	GHP Training
WINASAP - Claims Submission	1/28/2010	10:00am	GHP Training

To register for a WebEx Training course, do the following:

1. Access the GHP Web Portal at www.ghp.georgia.gov.
2. Select the Provider Training tab.



3. Click **View Training Materials** in the Provider Training portlet.
4. Click **Online Training**. This will access the GHP WebEx Training website. You can also access this site directly at <https://ghptraining.webex.com/ghptraining>.
5. Click **Register** next to the training course for which you are registering.
6. Complete the required information.
7. Click the **Register** button. This will register you for the course and you will be sent an email confirmation.